



## water & sanitation

Department:  
Water and Sanitation  
REPUBLIC OF SOUTH AFRICA

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Ref: WP11500

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### **BID NO AND DESCRIPTION: WP11500: PROFESSIONAL SERVICE PROVIDERS FRAMEWORK (TERM) CONTRACT FOR: MULTI DISCIPLINARY PSP SERVICES FOR THE WATER & SANITATION IMPLEMENTATION PROGRAMME FOR A PERIOD OF 48 MONTHS.**

#### **Questions raised by prospective bidders and the answers.**

##### **Questions and answers.**

1. We would like to find out regarding the Past Experience, if we should only List the projects or actually attach the actual documents showing the experience? **You can submit the actual approved planning documents, approval letter or reference letter stating that the projects were approved.**
2. We would like to confirm whether we need to submit key personnel information for each province we are bidding for? **You submit one set of information on the key personnel, but highlight in the bid document which ones you're tendering for.**
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5. CVs, Qualifications/Professional registrations, Company experience/Company profile with completion certificates and reference letters. Understandably this would form part of the ToR track record as indicated at the bottom of page 33 under category 2. Or do we just mention the specific sub-consultant's company name and representative, discipline at this stage and then provide further details in the RFQ once we are appointed into the term contracts. **Please provide CVs etc.**
6. In the ToR on page 33 it is mentioned that 4 key personnel in
  - ECSA registered Civil Engineer
  - Hydrogeologist
  - GIS Specialist
  - Project & Contracts Manager with SACPCMP

In addition the need for a Electrical/Mechanical Engineer was also mentioned in the virtual MS Teams briefing session. Our enquiry is that as the main/lead Consulting Engineering firm having both the ECSA registered Civil Engineer and Project/Contracts Manager with SACPCMP can we outsource the Electrical/Mechanical Engineer, Hydrogeologist and GIS Specialist as individuals

- belonging to other companies(sub-consultants) or do we need form a consortium(Joint Venture of different companies) or it can be either arrangement. **Yes you can sub-consult that component and then include it in your tender cost, when you receive an RFQ if appointed onto term contract**
7. For Category 1 & 2 can we submit as one document? **Yes and then indicate that your applying for both categories**
  8. During last year there was a panel tender out and it was awarded in August 2024. The reference number was DWS24-1222WTE. See below. I would like to know how DWS24-1222WTE and WP11500 Category 2 will overlap, or if WP11500 Category 2 will replace the other panel? **That was for our raw water infrastructure branch, this is for water services, there is no overlap**
  9. Kindly confirm for Category 2 requires a civil engineer, mechanical engineer, and an electrical engineer? As we are civil engineering company, can we submit the bid only with civil engineering, yet we can cover the experience and necessary requirements do we need to show that we have a electrical and mechanical engineer on board as well ? **You can submit as a civil engineering company and then highlight that you will sub-consult the electrical and mechanical component and include it in your pricing if you're on the term contract and get an RFQ via the PEP.**
  10. Please provide a copy of the Special Conditions of Contract (SCC) mentioned in the Request for Bids document. **Please provide the section this reference is made, cause i cant pick it up when searching for "special" or "conditions"**
  11. GCC Clause 22.1 states that 'Subject to GCC Clause 25, if the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance. The purchaser may also consider termination of the contract pursuant to GCC Clause 23.' What is the limit of the penalty? **We pay for approved deliverables and if you dont provide the deliverables that are ready for approval within the contract period it will just lapse without penalties and if dont we experience challenges we'll terminate via mutual agreement.**
  12. As noted in the tender briefing session, a reference letter indicating approval of a previous project report may be accepted instead of submission of documents of previous projects completed. Please confirm this point. **yes**
  13. It was stated during the briefing that what is important is the proven evidence of works completed and implemented. Would a signed document control page also be accepted as an alternative to the submission of documents of previous projects completed? **a reference letter or an approval letter**
  14. To further the previous point, given the potential volumes of documentation to be submitted can a summary be submitted in the bid document with a supplementary USB or online (Sharepoint/Google Drive) be submitted that contains the proven documentation. **yes**
  15. One of the key personnel in Category 2: Project Specific Implementation Professional Services Disciplines is required to have 'Project and Contracts Management related experience with SACPCMP Registration'. Would registration with the Project Management **yes**
  16. Item 6.6.5 'Financial' of the Terms of Reference (ToR) states that 'the prospective bidders are required to submit a Personnel Schedule, fees and tariffs table including responsibility level, position in team and charge rate per hour. The costing (through quotations) of each project will be included in the specific PEPs as and when the successful bidders are considered for specific projects'. It was noted in that tender briefing session that evaluation of the bids will be based on technical functionality criteria only. All bidders meeting minimum functionality will be appointed on an established panel. The enlisted PSPs will then subsequently be approached to submit quotations/costing for tasks outlined in specific PEPs and it is only at that stage that the PSPs will be required to submit rates and a quotation. Is Item 6.6.5 therefore applicable for this

bid submission and if so, will PSPs be fixed into personnel rates, submitted at this stage, during project execution? **No, PSPs will tender per PEP**

17. We would like to request an extension of time of two weeks for a bid submission time of 20 March 2025. **As clarified in the briefing session an extension will not be possible**